

2022

### **Woolnorth Renewables – Privacy Policy (Members of Public and Non-Employees)**

Woolnorth Renewables is committed to protecting how we deal with your data and information, and this policy outlines our ongoing obligations to you in respect of how we manage your Personal Information.

Personal Information is Confidential Information that identifies an individual. Examples of Personal Information we collect include: names, addresses, email addresses and phone numbers.

The personal Information is typically collected when you provide your details to us on our website or at forums, events or wherever you interact with us.

When we collect Personal Information, we will, where appropriate and where possible, explain to you why we are collecting the information and how we plan to use it.

The Woolnorth Renewables Privacy Policy states that our Employees and Contractors must:

- not divulge Confidential Information to competitors, customers, partners or other external parties without appropriate prior written consent
- be vigilant and guard against inadvertent disclosure, including instances where discussions may be overheard by outside parties
- disclose, if required by law, Confidential Information (but not more than necessary to discharge legal obligations), to the relevant authority in a manner that is accurate and truthful
- not use Confidential Information for the purpose of directly or indirectly obtaining personal gain or another benefit
- only access Confidential Information for authorised work-related tasks
- not encourage others to disclose Confidential Information or privileged information; and
- not access, store, download and/or transmit material which may be considered offensive, or which contravenes Woolnorth Equal Employment Opportunity and Email and Internet Usage guidelines.

If you have any queries about our Privacy Policy (Members of Public and Non-Employees) please contact us at [info@mtfyanswindfarm.com.au](mailto:info@mtfyanswindfarm.com.au)

